

Self-Institutional Performance Evaluation (IPE) Report

of

Mohammad Ali Jinnah University, Karachi, Pakistan

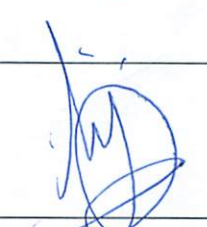



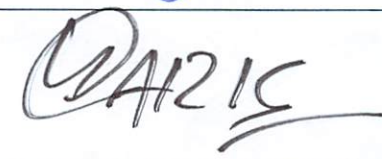



Held on 20th March to 22nd March, for the period 2022-2023

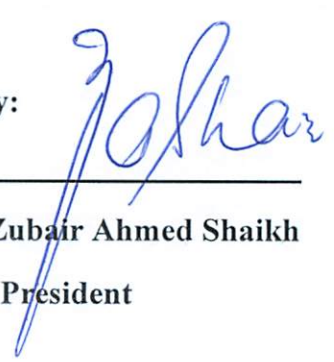
Quality Enhancement Cell (QEC)

Mohammad Ali Jinnah University (M.A.J.U), Karachi, Pakistan 1998.

Self-Institutional Performance Evaluation Review Panel 2022-2023

| S.No | Names | Designation | Signature |
|------|---------------------------------|---|---|
| 1 | Dr. Syed Imran Jami | Dean Academics (Internal Reviewer) |  |
| 2 | Prof. Dr. Razak Mahar | IPE-Reviewer/HEC (External Reviewer) |  |
| 3 | Mr. Muhammad Kashif Khan | Registrar Academic |  |
| 4 | Dr. Shaukat Wasi | Director – QEC |  |
| 5 | Engr. Haris Ahmed | Manager QEC |  |
| 6. | Engr. Alina Aziz | Manager QEC |  |

Accepted by:


Prof. Dr. Zubair Ahmed Shaikh
 President

INTRODUCTION

Self-Institutional Performance Evaluation (IPE) was conducted on 20th March to 22nd March 2023 in Mohammad Ali Jinnah University, Karachi. based on eleven (11) IPE Standards as mentioned below;

- | | |
|--------------------------------|--------------------------------------|
| 1) Mission Statement & Goals | 7) Institutional Resources |
| 2) Planning and Evaluation | 8) Academic Programs and Curricula |
| 3) Organization and Governance | 9) Public Disclosure & Transparency |
| 4) Integrity | 10) Assessment and Quality Assurance |
| 5) Faculty | 11) Student Support Services |
| 6) Student | |

The University Portfolio Report (UPR) 2022-23 of Mohammad Ali Jinnah University was prepared on the guidelines provided by QAA/HEC. The UPR was communicated to all the evaluators prior to the Self-IPE Review Visit. The UPR, included a comprehensive answer to the related questions and evidences of the above mentioned eleven standards. The team physically visited the library, laboratories, classrooms and other infrastructural facilities like faculty & non-faculty offices.

The improved online teaching system for undergraduate and graduate programs were reviewed thoroughly. It was highly appreciable that M.A.J. University has established a directorate of online education for the online degree programs as per HEC standards. The improved academic facilities of the M.A.J. University are the efforts of dynamic leadership of **Prof. Dr. Zubair A. Shaikh**.

Extra ordinary sincere efforts and professional commitment rendered for the preparation of the UPR and cooperation extended by all administrative and academic officials, especially Former Director QEC **Dr. Areeb Ahmed**, Director QEC **Dr. Shaukat wasi**, **Engr. Haris Ahmed** and **Engr. Alina Aziz**, Managers, QEC are gratefully acknowledged. On behalf of the President (**Prof. Dr. Zubair A. Shaikh**) meeting with the Panel headed by **Dr. Syed Imran Jami**, Dean Academics (*Internal Reviewer*) and **Prof. Dr. Razak Mahar**, IPE-Reviewer/HEC (*External Reviewer*), discussion on the matters relating to uplifting the functioning of the university and enhancing the quality of teaching and research, was noteworthy. Overall, it was observed during open discussion with randomly selected faculty members and students, were very satisfied not only from the academic environment but also conducive behavior of the officers and head of the university. No major complaints or difficulties were mentioned by them, however, there were few genuine requirements and issues pointed out that needed consideration.

The Panel reviewed the Compliance against Action Plan of Self Institutional Performance Evaluation 2021-22 and following remarks were shared:

| S. No. | Observation | Action by | Remarks | Status |
|--------|--|----------------|---|------------|
| 1 | The Vision and mission to be printed on M.A.J.U files and folders. | QEC | It was discussed in executive committee meeting and as per decision all the previous files will be consumed by July 2023 and new files as per the approved design were in printing and will be distributed from Fall 2023 | In Process |
| 2 | The Vision and Mission Statements if translated in provincial and national languages will be helpful in spreading awareness amongst all the stake holders including lower staff. | QEC | The point has been discussed as an agenda in 12 th BOG meeting held in 2022 and as per its decision QEC has put up the translated version for approval | In Process |
| 3 | Strategic Plan's approval to be made speedier as two years has already passed. | Accounts Dept. | Approved and Available | Done |
| 4 | Seminar or Awareness sessions to be conducted regarding all University Policies such as Harassment, Grievance, Plagiarism etc. | ORIC/QEC | Seminars and awareness sessions about policies have been found conducted. | Done |
| 5 | A 3- member committee to be constituted for review of assessed examinations copies in order to satisfy the students if complaints arise. | Dean Academics | A 5-member committee has been constituted and Unfair Means cases were reported and resolved. | Done |
| 6 | Orientation program for newly recruited faculty members to be conducted on yearly basis especially for their classroom conduct and performance. | QEC | Orientation for newly recruited faculty members is now done semester wise. | Done |
| 7 | Average percentage of more than 90% courses listed in the university prospectus/catalogue should be actually offered each year. | Registrar | Registrar office makes sure that university is offering 95%+ courses listed in University Prospectus | Done |

Findings/Recommendations:

The following commendations, findings and recommendations are being suggested after Panel's Review of the Progress Score and remarks from HEC against IPE 2019-2021 that need to be properly corrected on priority basis as per university policies.

Standard 1: Mission Statement & Goals

Commendation(s):

- The Vision and Mission statement of M.A.J. University are very well prepared by committee and approved by Statutory bodies
- The Vision and mission statement of all the programs were also well prepared and approved by the BOS and BOF and were also placed at different places.

Finding(s):

- N.A

Recommendation(s):

- N. A

Standard 2: Planning and Evaluation

Commendation(s):

- The M.A.J.U has well constituted Finance and Planning Committee, Selection Board, Academic Council, Purchase & Procurement Committee for planning and Board of Governors for evaluation with all its notifications of constitution and meetings held timely with its minutes in place and approved.

Finding(s):

- The Approved Strategic Plan for the year 2018-2023 was found, along with its approval.

Recommendation(s):

- N. A

Standard 3: Organization and Governance

Commendation(s):

- All statutory bodies constituted are in practice as per the University ACT.

Finding(s):

- N.A

Recommendation(s):

- N. A

Standard 4: Integrity

Commendation(s):

- All the University Policies such as Grievance Policy, Plagiarism Policy etc. along with notifications and TORs found in place.

Finding(s):

- Seminar or Awareness sessions were found conducted regarding all University Policies such as Harassment, Grievance, Plagiarism etc. Proper Notifications and Attendance record was witnessed for all such sessions.

Recommendation(s):

- N. A

Standard 5: Faculty

Commendation(s):

- Out of 150+ Faculty members 35+ are PhD holders, and keeping gender indiscrimination more than 40% of which are female faculty members.
- A Faculty Orientation for newly recruited teachers is organized every semester and its evidence was very well documented.
- MAJU has a well-formed Vigilance Committee that audits the assessed examination copies every semester.

Finding(s):

- N.A

Recommendation(s):

- Newly recruited teachers should also be trained about teaching methodologies by a senior faculty member apart from general orientation for improvement of classroom conduct and to create a positive learning environment.

Standard 6: Student

Commendation(s):

- There is a Student Facilitation System available in M.A.J.U which is fully operational Online.

Finding(s):

- MAJU has a very well-defined Admission eligibility criteria and test composition of various degree programs including MS/MPhil and PhD programs adopted from HEC's Admission Policy.

Recommendation(s):

- N. A

Standard 7: Institutional Resources

Commendation(s):

- The M.A.J.U has set up a well-equipped campus with state of art classrooms with Google Classroom, The University has spacious libraries, computer and electronics laboratories equipped with advanced technologies.
- More than 25% of the students are financially supported with need and merit-based scholarships.

Finding(s):

- N.A

Recommendation(s):

- N. A

Standard 8: Academic Programs and Curricula

Commendation(s):

- The overall infrastructure of M.A.J.U is well built however the newly established Block D for Faculty of Engineering is a state of art in itself.
- Statutory Bodies meetings of BOS, BOF, Academic Council, BOG is being held timely as per frequency and meeting minutes are also in place.
- Recruitment drives are also very well conducted by placement department.

Finding(s):

- N.A

Recommendation(s):

- N. A

Standard 9: Public Disclosure & Transparency

Commendation(s):

- From enrollment and admission to the completion of a student's degree all the information is available online for students to access.

Finding(s):

- N.A

Recommendation(s):

- N. A

Standard 10: Assessment and Quality Assurance

Commendation(s):

- Student's E-Course Folders are well-maintained semester wise online.
- Course & Teacher Evaluation Dashboard is Online for quicker & easier assessment.

Finding(s):

- Alumni Surveys, Employer Surveys, Exit Survey Forms, Faculty Satisfaction Surveys were found properly conducted and documented in Hard Copies by QEC department.
- Budget Expense of QEC for Last three years was found well documented.

Recommendation(s):

- All the Surveys are suggested to be conducted online and recorded through Web portal for easier access and authenticity.
- Contribution of QEC department in National and International Conferences, Seminars or Talks about QA activities to be done and recorded.
- Document of Budget allocated to QEC should be prepared and approved every year.

Standard 11: Student Support Services

Commendation(s):

- All the support facilities regarding transport, student's career counselling, job placement and scholarships awareness are properly conducted by M.A.J.U.
- An Incubation Centre has been made to facilitate regarding the App development, Healthcare Solutions, App of Biotechnology, Remote Sensing GIS, Internet of Things, Artificial Intelligence etc.

Finding(s):

- N. A

Recommendation(s):

- N. A